



Model Declaration of data for payroll taxes

Why this form?

Your employer or benefits agency must deduct payroll taxes from your wages or benefits. To do this, it needs your details. Fill these in on this form. Also indicate whether you want the wage tax credit. This discount means you pay less in wage tax and national insurance contributions.

If you do not - or incorrectly - provide your personal information, your employer or benefits agency must withhold 52% wage tax and national insurance contributions. Your health insurance contribution will also usually be higher. This high rate also applies if you do not identify yourself to your employer.

Completing and submitting

Submit this completed and signed form to your employer. Do so before your first day of work. Will you be working on the same day your employer hires you? Then you must hand in this form before you start working. If you receive a benefit, you must hand in this form before the first payment.

When you turn in this form, you must show a valid ID. Your employer or benefits agency must make a copy of it.

Please note!

If anything in your information changes after you turn in this form, you must tell your employer or benefits agency in writing. Then submit this form again to your employer or benefits agency.

More information

For more information, visit www.belastingdienst.nl and search for 'heffingskortingen' or go to www.expatax.nl and search for 'tax credit'.

1 Your information

Has your employer or benefits agency already filled out your information? If so, check them and correct them if they are wrong.

1a Surname and initial(s)

1b BSN

1c Street and house number

Please note! Do you have an address in the Netherlands and abroad? Then read the explanation at the bottom.

1d Postal code and city

1e Country and region

Complete only if you live abroad.

1f Date of birth (dd-mm-yyyy)



2 Apply wage tax credit

Do you want this employer or benefit agency to apply the wage tax credit? You can only have the wage tax credit applied by 1 employer or benefit agency at a time. See also the explanation at the bottom.

Yes, apply from
(dd-mm-yyyy)

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No, don't apply
(anymore) from
(dd-mm-yyyy)

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3 Signature

Sign the form and then turn it in to your employer or benefits agency.

Date (dd-mm-yyyy)

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Signature

Write inside the box.

Notes on the questions

For question 1c

If you live in the Netherlands and abroad, fill in your Dutch address if you are a resident of the Netherlands. In the following situations you are a resident of the Netherlands and you should fill in your Dutch address:

- Your social and economic life takes place in the Netherlands. For example, you live here with your family.
- You do not have a family, you live in the Netherlands and you plan to live here for a longer period of time.

In the following situations you are not a resident of the Netherlands and you must fill in your foreign address:

- Your social and economic life takes place abroad. This is the case if, for example, your family lives there and your children go to school there.
- You do not have a family and you live in the Netherlands for work, but you do not intend to settle here.

For question 2

Every employee and benefit recipient is entitled to a tax deduction called the wage tax credit. Your employer or benefits agency automatically calculates the discount that applies to you. You will only receive this discount from one employer or benefits agency at a time. Indicate whether you want the wage tax credit to be applied by this employer or benefits agency.

Please note!

Are you receiving 2 or more benefits from the same benefit agency? Then ask your benefit agency on which benefit it is best to have the tax credit applied.

Wage tax credit and provisional assessment

Are you going to work and do you receive a monthly payment from us for the general tax credit in the form of a provisional assessment? And do you have the wage tax credit applied by your employer? If so, you must change or stop this provisional assessment immediately. Otherwise, you may have received too much tax credit because your employer already deducts (part of) the general tax credit from your pay. If you have received too much, you must repay the amount to us.

Wage tax credit and AOW benefit

Are you single and receiving an AOW benefit? If so, you may be entitled to the single-payer elderly tax credit. Only the Social Insurance Bank (SVB) can determine whether you are entitled to this single-person elder discount. Therefore, it is best to have the SVB apply the wage tax credit.

Wage tax credit and social assistance benefit

Are you going to work in addition to your social assistance benefit? If so, ask your employer to apply the tax credit. The municipality will then take into account the wage tax credit applied by your employer.

Please note!

If you are not taking advantage of the wage tax credit now, you can reclaim any overpayment of tax after the end of the calendar year through your income tax return.

For more information visit www.expatax.nl/taxreturn.

